

## Funeral Planning Sheet

(To be completed by the family as soon as possible)

(Please Print)

**Full Name of Deceased:** \_\_\_\_\_

**Date of Funeral:** \_\_\_\_\_ **Church Name** \_\_\_\_\_

**Family Contact Name:** \_\_\_\_\_ **Telephone #** \_\_\_\_\_

**Family Contact Email Address:** \_\_\_\_\_

**A. The Funeral Pall:** Members of the family, friends, or pallbearers may place the "PALL" on the casket. The white funeral "PALL" reminds us that the deceased was given the promise of eternal life at Baptism.

**B. Liturgy of the Word:** Family or friends are encouraged to do these readings. At the Funeral Mass we have three readings from the bible: the Old Testament, the New Testament and the Gospel (chosen and read by the Priest). The Old Testament and the New Testament readings maybe chosen by the family using the Funeral Planning Book provided to them by the Funeral Home Director, which they should return to the Funeral Home once finished. ***When entering and leaving the Sanctuary, the reader should BOW to the Altar.***

**#1 Old Testament Reading #:** \_\_\_\_ **Read by:** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**#2 New Testament Reading #:** \_\_\_\_ **Read by:** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**C. Prayers of the Faithful:** Prayers of intercession are offered for the deceased, the family, all who mourn, and for all gathered for the Funeral Mass. The family may have someone read these Prayers of the Faithful or the Priest will offer them on the family's behalf after the Homily.

**Read by:** \_\_\_\_\_ **Relationship to the Deceased:** \_\_\_\_\_

**D. Offertory Gift Bearers:** Family members or friends are invited to carry up the gifts of bread and wine. This is another liturgical expression of love for the deceased. Usually 2-3 gifts are brought to the Altar.

**Gift Bearer #1 Name:** \_\_\_\_\_ **Gift Bearer #2 Name:** \_\_\_\_\_

**Gift Bearer #3 Name:** \_\_\_\_\_

**E Words of Remembrance:** At the beginning or conclusion of the Mass, **ONE** family member or friend can say a few words in remembrance of the Deceased. We ask that the speaker prepare and write out those words of remembrance in advance and keep them to **less than five minutes in length**. *It is important that the remarks focus on God, prayer and the faith of the life of the Deceased and should be respectful of the fact that we are in Church, in the presence of God. Please see the priest for guidance when preparing your words of remembrance.*

(Please check one)

\_\_\_\_ Read at the beginning of Mass by \_\_\_\_\_ Relationship to Deceased \_\_\_\_\_

\_\_\_\_ Read at the end of Mass by \_\_\_\_\_ Relationship to Deceased \_\_\_\_\_

(Please Print)

**Funeral Planning Sheet**

(To be completed by the family as soon as possible)

- E. Music Selection:** Music is an integral part of worship during the Funeral Mass and can be helpful in the grieving process. **Secular (pop) music is not appropriate for the Funeral Mass.** However, we encourage such songs to be played/performed during the wake, after the committal at the cemetery, or at the reception following the funeral.

Please choose music from the list of approved songs located in this Funeral Planning Book. Some songs are interchangeable – but others are only appropriate for an entrance or closing hymn. **The order of songs you choose may be changed by the Organist/Music Director. Thus, if you are printing any type of program or worship sheet – please confirm with the priest that the music is in the appropriate section of the Funeral Liturgy.**

1. **Entrance Hymn:** \_\_\_\_\_
2. **Responsorial Psalm Hymn:** \_\_\_\_\_
3. **Offertory Hymn:** \_\_\_\_\_
4. **Communion Hymn:** \_\_\_\_\_
5. **Closing Hymn:** \_\_\_\_\_

- F. Mass Program/Booklet:** If you are planning to print a Mass Program/Booklet for the Funeral Mass, please present a copy to the Priest celebrating the Funeral Mass **BEFORE** it is printed.

Please see the section in the Funeral Planning Book for a sample of the Mass Program/Booklet layout.

**Revised: November 2018**